



CITY OF HOUSTON

Job Posting

1	Applications accepted from:	ALL PERSONS INTERESTED
2	Job Classification	ELECTRICIAN
3	Posting Number	PN# 110951
4	Department	Building Services Department
5	Division	Property Management
6	Section	Operations
7	Reporting Location	2707 Dalton*
8	Workdays & Hours	M - F, 7:00 a.m. – 4:00 p.m.*
		*Subject to change
9	<u>DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS</u> Researches and analyzes causes of failures; repairs, replaces and installs new equipment/components and related hardware to maximize function ability. Provides preventive maintenance ensuring safe and clean operating conditions. Troubleshoots, maintains, manages and upgrades existing electromechanical and electronic installations and systems. Responds to emergency calls for various types of electrical failures and shutdowns. Organizes, schedules and monitors work assignments. Researches technical product specifications. Compares and evaluates vendors' product pricing to determine most competitive bid. Inspects field locations to determine appropriate types and placement of electrical components for installation. Assists in the inventory control management of electrical parts and components to provide appropriate supply levels. Must be willing to be "on call" nights and weekends.	
10	<u>WORKING CONDITIONS</u> This position involves considerable physical exertion, such as regular climbing of ladders, lifting heavy objects (up to 80 pounds) on a highly frequent basis and/or assuming awkward positions for long periods of time. There are occasional exposures to extreme levels of temperature, air pollution, noise pollution, chemical gases and substances.	
11	<u>MINIMUM EDUCATIONAL REQUIREMENTS</u> Requires a high school diploma or a GED certificate. Requires successful completion of an apprentice electrician program approved by the Bureau of Apprenticeship and Training or the equivalent as recognized by the Electrical Board.	
12	<u>MINIMUM EXPERIENCE REQUIREMENTS</u> No journey level experience is required.	
13	<u>MINIMUM LICENSE REQUIREMENTS</u> Valid Texas driver's license and compliance with the City of Houston's policy on driving (AP 2-2). A valid City of Houston Journeyman Electrician Certificate is required. May require a valid Commercial Driver's License (CDL).	
14	<u>PREFERENCES</u> None	
15	<u>SELECTION/SKILLS TESTS REQUIRED</u> None	
16	<u>SAFETY IMPACT POSITION</u> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.	
17	<u>SALARY INFORMATION</u> Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The salary range for this position is: <div>Salary Range - Pay Grade 18 \$1,042.00 - \$1,919.00 Biweekly \$27,092.00 - \$49,894.00 Annually</div>	
18	<u>OPENING DATE</u>	June 7, 2006
19	<u>CLOSING DATE</u>	June 13, 2006
20	<u>APPLICATION PROCEDURES</u> Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1 st floor. Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 247-1957. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.	
	An equal opportunity employer	